

STANDARDS COMMITTEE - WORK PROGRAMME 2010/11

ITEM	DESCRIPTION	RESPONSIBLE OFFICER/NOTES
Meeting date: 13th July 2010, 10am (tbc)		
Review of the Members' Register of Gifts and Hospitality	To receive a report of the Assistant Chief Executive (Corporate Governance) outlining the results of a review of the Members' Register of Interests and Gifts and Hospitality for the year 2009/10.	Corporate Governance Officer Laura Ford
Local Assessment – Progress Report	To receive a report providing an update on all complaints received from 1 st January 2010 – 30 th June 2010.	Senior Corporate Governance Officer Amy Kelly
First-Tier Tribunal (Local Government Standards in England): Decisions of Case Tribunals	To receive a report providing summaries of recent decisions made by the First-Tier Tribunal (Local Government Standards in England) in its role of determining allegations of misconduct.	Corporate Governance Officer Laura Ford
Members Induction Period 2010	To receive a report regarding new Members' declaration of acceptance of office, Register of Members' Interests, and training for Members during the induction period.	Corporate Governance Officer Laura Ford
Politically Restricted Posts	To receive a report of the Chief Officer (Human Resources) confirming the Council's list of Politically Restricted Posts, further to the introduction of the Local Democracy, Economic Development and Construction Act 2009.	Chief Officer (Human Resources) Lorraine Hallam

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Meeting date: 20th October 2010, 10am (tbc)		
Standards for England Annual Review 2009/10	To consider a report outlining the contents of the Standards Board for England Annual Review 2009/10.	Corporate Governance Officer Laura Ford
Review of Local Assessment Procedures	To receive a report providing details of the outcomes of the review of the Local Assessment procedures.	Senior Corporate Governance Officer Amy Kelly
Procedure for External Code of Conduct Investigations	To receive a report presenting the annual review of the Procedure for External Code of Conduct Investigations.	Senior Corporate Governance Officer Amy Kelly
First-Tier Tribunal (Local Government Standards in England): Decisions of Case Tribunals	To receive a report providing summaries of recent decisions made by the First-Tier Tribunal (Local Government Standards in England) in its role of determining allegations of misconduct.	Corporate Governance Officer Laura Ford
Meeting date: 15th December 2010, 2pm (tbc)		
Standards for England Annual Assembly	To receive a report on the recent Standards for England Annual Assembly, and feedback from those Members of the Committee who attended.	Corporate Governance Officer Laura Ford
Standards Committee Communications Plan	To consider a report reviewing the Standards Committee Communications Plan including any proposals for amendment.	Corporate Governance Officer Laura Ford

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Standards Committee Half Year Progress Report	To receive a report of the Assistant Chief Executive (Corporate Governance) on the work completed by the Standards Committee in the last six months to be reported to the Corporate Governance and Audit Committee in February 2011.	Corporate Governance Officer Laura Ford
First-Tier Tribunal (Local Government Standards in England): Decisions of Case Tribunals	To receive a report providing summaries of recent decisions made by the First-Tier Tribunal (Local Government Standards in England) in its role of determining allegations of misconduct.	Corporate Governance Officer Laura Ford
Meeting date: 16th February 2011, 10am (tbc)		
Draft Standards Committee Annual Report 2010/11	To seek Members' input on content of the Standards Committee annual report 2010/11. The report provides proposals and suggestions for content, and a draft report.	Corporate Governance Officer Laura Ford
Annual Report on the Monitoring Officer Protocol	The Monitoring Officer will report to the Standards Committee regarding whether the arrangements set out in the Protocol have been complied with and will include any proposals for amendments in the light of any issues that have arisen during the year.	Senior Corporate Governance Officer Amy Kelly
Standards Committee Training Plan	To receive a report reviewing the Standards Committee training plan, and seeking the Committee's approval of any amendments to the plan.	Corporate Governance Officer Laura Ford
Local Assessment – Progress Report	To receive a report providing an update on all complaints received from 1 st July 2010 – 31 st December 2010.	Senior Corporate Governance Officer Amy Kelly

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First-Tier Tribunal (Local Government Standards in England): Decisions of Case Tribunals	To receive a report providing summaries of recent decisions made by the First-Tier Tribunal (Local Government Standards in England) in its role of determining allegations of misconduct.	Corporate Governance Officer Laura Ford
Meeting date: 20th April 2011, 2pm (tbc)		
Final Standards Committee Annual Report 2010/11	To seek Member's approval for the final draft of the Standards Committee Annual Report 2010/11.	Corporate Governance Officer Laura Ford
Standards Committee Procedure Rules	The Monitoring Officer will report to the Standards Committee annually on whether the arrangements set out in this procedure have been complied with, and will include any proposals for amendments in the light of any issues that have arisen during the year.	Principal Corporate Governance Officer Kate Sadler
First-Tier Tribunal (Local Government Standards in England): Decisions of Case Tribunals	To receive a report providing summaries of recent decisions made by the First-Tier Tribunal (Local Government Standards in England) in its role of determining allegations of misconduct.	Corporate Governance Officer Laura Ford

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ITEM	DESCRIPTION	RESPONSIBLE OFFICER/NOTES
<u>Unscheduled Items</u>		
Officer Code of Conduct	Consideration of a revised Leeds City Council Officer Code of Conduct following receipt of the Model Code. ¹	Chief Officer (Human Resources) Lorraine Hallam
Member Code of Conduct	Consideration of a revised Leeds City Council Member Code of Conduct following receipt of the Model Code.	Principal Corporate Governance Officer Kate Sadler
Protocol for Elected Members/Officer Relations and Protocol for Elected Members / Education Leeds Relations ²	The Monitoring Officer will report to the Standards Committee regarding whether the arrangements set out in the Protocols have been complied with and will include any proposals for amendments in the light of any issues that have arisen during the year. The Monitoring Officer will also report on any amendments made to the various codes of practice referred to in the Protocols which have been made since the last report. (Report to be provided after the new Member Code of Conduct has been released)	Senior Corporate Governance Officer Amy Kelly
Enforcement of Local Codes and Protocols	To receive a report asking the Committee to consider the status of the Local Codes and Protocols. (Report to be provided following the conclusion of consideration of the Local Codes and Protocols by Member Management Committee)	Principal Corporate Governance Officer Kate Sadler

¹ Consultation on the new officer Code of Conduct closed on 24th December 2008. It is anticipated that a further consultation document will be released in 2010.

² To be submitted after the new Member Code has been released

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ITEM	DESCRIPTION	RESPONSIBLE OFFICER/NOTES
Code of Practice for the Determination of Licensing Matters	<p>To receive a report outlining whether the arrangements set out in the Code have been complied with and will include any proposals for amendment in light of any issues that have arisen throughout the year.</p> <p>(Annual report which is provided because the Standards Committee is responsible for approving the Code of Practice - to be provided following the conclusion of consideration of the Local Codes and Protocols by Member Management Committee)</p>	Section Head Licensing and Enforcement Gill Marshall
Code of Practice for the Determination of Planning Matters	<p>To receive an annual report outlining whether the arrangements set out in the Code have been complied with and any proposals for amendment in the light of any issues that have arisen throughout the year, and a review of the updated LGA Guidance on 'Probity in Planning'.</p> <p>(Annual report which is provided because the Standards Committee is responsible for approving the Code of Practice - to be provided following the conclusion of consideration of the Local Codes and Protocols by Member Management Committee)</p>	Chief Planning Officer Phil Crabtree